

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

April 12, 2021 – 7:00pm (on Zoom(“MPL”))

Present: Trustees Raymond Czwakiel (Chairperson), Philip Driscoll, John Folcarelli, Chiara Frenquellucci, Paul Hays, Kristine Hodlin, Hyacinth Chrichlow, James Potter, and Library Director, William Adamczyk

Absent: Sindu Meier

Citizens Present: Jamie Levash

Citizens Speak: NA

Secretary’s Report: Approval of March 2021 minutes. K. Hodlin motion to pass, P. Driscoll seconded. March 2021 minutes approved unanimously.

Treasurer’s Report: H. Crichlow presented the March 2021 report. K. Hodlin motion to pass, P. Driscoll seconded. March 2021 Treasurer’s Report approved unanimously.

FY 2022 Budget: The Warrant Committee is recommending the Austerity Budget (Level Service) be part of the overall Town FY22 Budget to be presented at the May Town Meeting instead of the Full-Service Budget that was submitted by the Trustees. The Austerity Budget falls short of the minimum spending on books and materials to qualify for state aid.

Reopening/Services: Discussed future dates and possible services. Sometime in May increase capacity from 20 to 40; increase length of visit from 30 minutes to 60 minutes; use of Chromebooks for in-house computer usage; and decrease quarantine of returns to 24 hours. In June, possibly restoring evening hours. W. Adamczyk to work with Health Department prior to making any changes.

Directors Report: W. Adamczyk reviewed library statistics; FY21 Budget Update; Bystander Intervention Training for staff; building repairs – shades; State Aid/Certification final number for FY21; and Rotary art project.

Annual User Survey: P. Hays reported there were 422 respondents to the Annual User Survey, down slightly from the prior year. Overall responses to services and programs provided were positive. There were many positive responses to the Library’s reopening and operations during the pandemic. The Library’s website received high ratings.

Strategic Plan: The Library Strategic Plan for F23 – F27, currently in draft format, was reviewed and discussed. The Strategic Plan is currently being worked on and is scheduled to be reviewed and approved by the Trustees later this year.

Milton Moves: W. Adamczyk reviewed activities including the number of participants that were held in March as well as upcoming scheduled events.

EDI Update: W. Adamczyk is working on expanding the Library's Diversified Collection. W. Adamczyk looking at different equity and inclusion workshops to register for that are offered through the Massachusetts Library Association.

Writer in Residence: First meet and greet kick off program event scheduled for Wednesday April 14, 2021.

New Business: NA

Stackpole Scholarship: On a motion by K. Hodlin, seconded by P. Driscoll, passed unanimously, the Trustees awarded two recipients with the Stackpole Scholarship; Fallon Heelen and Shirley Leung.

Friends Update: Book Shop opened a few days a week; receiving book donations on a limited basis.

Foundation Update: Spring Appeal scheduled for May.

Future Dates: May 3, 2021; May 10, 2021; June 14, 2021; July 12, 2021

EXECUTIVE SESSION: from 8:25 to 8:31

The motion to adjourn the meeting passed unanimously, and the meeting adjourned at 8:32.

Respectfully Submitted,

Jim Potter, Trustee for
Sindu Meier, Secretary