

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

May 9, 2022 – 7:00pm (at Milton Public Library (“MPL”))

Present: Trustees Paul Hays (Chairperson), Hyacinth Crichlow, Philip Driscoll, Jaime Levash, Sindu Meier, James Potter, and Library Director, William Adamczyk

Absent: John Folcarelli, Kristine Hodlin, and Michael Musto

Trustee Committees: Reviewed current committee assignments. Finalizing during June meeting.

Citizens Speak: None

Secretary’s Report: On a motion by P. Driscoll seconded by H. Crichlow, the minutes of the April 11, 2022 Board of Library Trustees Meeting were approved with one abstention.

Trust Fund Committee Report: On a motion by P. Hayes seconded by P. Driscoll, the below funds and movement was unanimously approved all costs to be approved together.

1. Move \$3,000.00 for the Stackpole Fund to award this year’s Stackpole Scholarships.
2. Move \$773.40 from the Oakland Fund and \$1,778.26 from the Kidder fund (total of \$2,551.66) to the Library Gift Account to be used for purchasing books in FY22.
3. Move \$7500.00 from General to help fund the Library Director’s continuing education in libraries and public administration for FY23.
4. Fund up to \$25,000 out of Building Expansion to support updating the network switches/IT hubs for the Library. Effort in concert with the Town’s initiative and Town funds. This is the first step in a multi-year replacement process.

Building & Grounds Committee Report: W. Adamczyk reviewed the solar options for the library. The solar company will provide 2 estimates based on the roofing system and parking canopy proposal.

Equity & Inclusion Committee Report: J. Levash reported that the Annual Event is currently scheduled for Saturday, September 17th alongside Milton’s Porch Fest.

- Trustees had approved fine free for July 2022. On a motion by J. Levash seconded by P. Driscoll and unanimously approved for MPL to be fine free for all children and teen materials starting July 1, 2022.
- On a motion by J. Levash seconded by J. Potter for the Land Acknowledgement to be hung in MPL conference rooms and be posted on the website was unanimously approved.
- On a motion by J. Levash seconded by H. Crichlow to close MPL on Monday June 20th in observance of Juneteeth was unanimously approved.

Strategic Plan Committee Report: P. Hays gave an update on the change in the Board of Library Trustee meeting calendar.

FY23 Budget Update: The FY23 budget will be submitted for approval at the May 2022 Town Meeting.

Directors Report: W. Adamczyk provided usage statistics and gave updates on the following: new sorter being installed in May; in-person conferences starting up again; continued work with MLA and legislators on eBook bill H.4120; switching of the speaker series and gala event and the department head meeting.

Library Partner Organizations: P. Hays reported the Library Foundation is looking for additional data on the 24-hour remote library initiative and has approved funding of \$20,000 for a research consultant.

Other Continuing Business: W. Adamczyk reported that the town has hired a consulting firm to review town DEI programs and initiatives and make recommendations at the end of their review.

New Business:

- Stackpole scholarships: It is recommended that \$3,000 be spent from the Stackpole fund to award \$1,000 each to graduating pages: Ian Lundeen, Isabel Murley, and James Collins. Voting information can be found under Trust Fund Committee Report.
- Collection development policy: W. Adamczyk reviewed the collection development policy which details the mission, how materials are selected, and process on how a request for reconsideration of materials. A motion by P. Dricoll and seconded by J. Potter for the policy to be activated was unanimously approved.

Future Meetings: P. Hays reviewed the Trustee's Calendar and discussion topics for the next meeting: scholarship presentations, static planning review, speaker series, fine free and annual event planning.

Future Meeting Dates: June 13, 2022; September 12, 2022

EXECUTIVE SESSION: None

Adjourn: A motion by H. Crichlow seconded by J. Potter to adjourn the meeting was passed unanimously, and the meeting adjourned at 8:21 pm.

Respectfully Submitted,
J. Levash
Secretary