

BOARD OF LIBRARY TRUSTEES MEETING MINUTES
Monday
September 13, 2021 – 7:00pm (at Milton Public Library (“MPL”))

Present: Trustees Paul Hays (Chairperson), Philip Driscoll, John Folcarelli, Hyacinth Crichlow, Sindu Meier (joined at 7:49pm), Jamie Levash, James Potter, and Library Director, William Adamczyk

Absent: Raymond Czwakiel, Kristine Hodlin

Citizens Speak: None

Secretary’s Report: On a motion by J. Folcarelli seconded by P. Driscoll, the minutes of the July 12, 2021 Board of Library Trustees Meeting were unanimously approved.

Treasurer’s Quarterly Report: On a motion by J. Folcarelli seconded by H. Crichlow, the Treasurer’s Quarterly Report was unanimously approved.

Trust Fund Review Committee Report: The Trust Fund Review Committee reviewed an analysis of the current library trust funds.

Building & Grounds Committee Report: W. Adamczyk gave updates on the shade structures for the children’s patio; the parking lot; the Kidder Branch; and the Automated Materials Handling (AMH) Sorter. At this time there are no updates on the Electric Vehicle Charging Stations and Solar Panels.

Capital Improvements Committee Report: No report.

Directors Report: W. Adamczyk provided usage statistics and gave updates on the following: Library Services / Reopening Mask Requirement; Milton Moves Events; Writer in Residence Events; and a reconfiguration of the bookshop run by the Friends to include a meeting space.

Friends & Foundation Communication Plan & Next Steps: P. Hays discussed a communication plan between the Trustees and Library partner organizations (Friends & Foundation) and next steps. A Trustee Representative for the Foundation will be discussed and voted on at the October Trustees Meeting.

Other Business: None

Future Meetings: P. Hays reviewed Trustee’s Calendar and items for future meetings. Updates from the Strategic Planning Committee and Equity & Inclusion Committee will be given at the October Trustees Meeting.

Future Meeting Dates: October 18,2021; November 8, 2021; December 13, 2021

EXECUTIVE SESSION: From 7:59pm to 8:06pm

A motion by H. Crichlow seconded by J. Folcarelli to adjourn the meeting was passed unanimously, and the meeting adjourned at 8:07pm.

Respectfully Submitted,

Jim Potter
Secretary