

## **BOARD OF LIBRARY TRUSTEES MEETING MINUTES**

Convened at 7:00 PM on Monday, February 1, 2016; Milton Public Library

Present: Trustees, Elizabeth Alvarez, Hyacinth Crichlow, Raymond Czwakiel, John Folcarelli, Paul Hays, Kristine Hodlin, Herb Voigt and Director William Adamczyk.

Absent: Frank Schroth, Andrea Gordon.

1. Approval of Agenda: Motion made by HC, seconded by HV; Approved (Unanimous).

Citizen's Speak: None

2. Minutes of January Trustees Meeting with amendments, HC, Second HV; unanimous approval.

3. Treasurer's Report for January.

Treasurer Report: JF

4. Director's Report delivered by Director William Adamczyk

Report to be generated later in the month; data indicates that people count and computer count are up; 18 hour position personnel transition by end of February, posting to occur internally.

Building, heat was out in original part of building for one day.  
Quality of present cleaning contract is not to standard; reviewing for future contracting.

5. Committee/Liaison Reports made by Director William Adamczyk:

--Triangle Committee met in January and shared long-range plan and partnership in relation to goals. To meet again in April to decide how will work together.

--Friends of the Library: book store raised most money ever. June 23<sup>rd</sup> summer picnic kickoff.

--Milton Library Foundation – Herb Voigt has been elected president of the foundation

--Milton Reads – Programming in place to support Milton Reads

--Buildings and Grounds: Library parking and traffic update made. Money not released in state budget for turn around.

-- No update on Kidder Portrait

## 6. Old Business:

-- Woman's Club Grant. Grant has been awarded to the library for \$10,000 for digitize holdings from Women's Club and art inventory both physically and digitally; hang and identify a mirror from Woman's Club.

--Budget Update. Have not heard from Town or Warrant Committee. 3/9 will be the wrap up meeting for the budget.

--Little Free Libraries: no updates

-- State Aid Review: Survey was received from MBLC State Aid to Director to get feedback regarding state aid. Reviewed questions for feedback.

-- Kidder building update. Developing proposal to review by Trustees to be taken to Board of Selectmen. No February 8, meeting.

## 7. New Business

-- Stackpole Scholarship. Must inform schools by March information for potential to earn scholarship.

-- Director's Evaluation Update: Sub committee working to formalize Director evaluation for FY 17. Request to be on the April Agenda for presentation to be considered and voted during May meeting.

-- OCLN Legislative Breakfast: 2/12; Will to attend.

-- Request from the Buchanon account to buy Historiography recordings: \$400. Motion by PH, seconded by EA. Vote: unanimous.

-- Highlight programming for Black History month. Working to develop diversity committee to inform decisions to increase programming that reflects diverse ethnic and racial groups for children and adults. Important aspect of strategic committee.

-- Motion to adjourn by EA, seconded by FS. Vote: unanimous.

Adjourned at 8:30 pm.