

## BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

January 14, 2019 - 7:00pm (at Milton Public Library (“MPL”))

**Present:** Trustees John Folcarelli (Chairperson), Paul Hays, Hyacinth Crichlow, Chiara Frenquellucci, Philip Driscoll, Kris Hodlin, Raymond Czwakiel, Kari McHugh, Sindu Meier, and Library Director, William Adamczyk

**Absent:** None

**Approval of Agenda:** J. Folcarelli presented the meeting agenda. Motion made by R. Czwakiel to approve the agenda and Philip Driscoll, seconded the motion which was unanimously approved.

**Secretary’s Report:** December 2018 meeting minutes revised and approved. Motion made by P. Hayes to approve the agenda and seconded by C. Frenquellucci. P. Driscoll and K. McHugh abstained.

**Treasurer’s Report:** See attached. K. Hodlin approved the report. Motion made by R. Czwakiel to approve the report and seconded by C. Frenquellucci.

**Citizens Speak:** NA

**Trust Fund Committee:** The committee presented four new guidelines. The board made some edits to the wording and the following three guidelines were approved.

1. New Giving Guidelines
2. Commitment to Spend
3. Access to Food for Afterschool

The board table the approval of the Writer in Residence for further development and will vote on the proposal in February 2019. K. McHugh, W. Adamczyk and S. Meier will discuss the revised language ahead of the February Meeting.

Investment Policy – The trust fund committee made two recommendations

1. Table any modifications to the policy until the Town finalizes its adoption of the Prudent Investor portfolio of stocks. The Library Board will support the Prudent Investor policy and use it once the Town approves it.
2. To no longer invest in Altria.

Item one was approved by the board. Item 2 was tabled.

**Fiscal Budget 2020:** Town is facing a \$700,000 deficit if each department receives its requested amount.

**Kidder Update:** No change. Neither the Warrant Committee nor the Select Board took a vote on the issue. K. Hodlin will present the Warrant Article on 2/25/19.

**Director’s Report:** See attached. Will Adamczyk provided monthly statistics.

This is the third year online bill pay for overdue fines.

The Library has some major electrical issues. The town electrician is working on it. Will discussed the impacts of the government shutdown- Some websites are not available for renewing information for Federal grants.

February is Black History Month. The library and Friends have developed programming for the month.

The Strategic Plan is due October 2020. The group needs to start work in 9/2019. The board will invite members in February 2019. Please make recommendations to Director.

3<sup>rd</sup> Annual survey is in process.

10<sup>th</sup> Anniversary Committee. The date has been set to April 6 and 7, 2019. On Saturday the hours will be 10-5 and on Sunday 1-5. Next meeting – TBD.

No Friends meeting this month.

The Foundation is looking for a Gala speaker. The board will transition in March 2019.

The Parking Lot request has been pushed out 5 years due to budget concerns.

Winter Town Meeting is on 1/25/2019.

At February 2019 Meeting, Board will discuss recipients for the Stackpole Scholarship.

**Future Library Trustees Meetings:**

February 11, 2019

March 11, 2019

April 8, 2019

The motion to adjourn the meeting **Passed**, with unanimously, and the meeting adjourned at 8:45pm.

Respectfully Submitted,

Sindu Meier  
Secretary