

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

December 11, 2017 - 7:00pm (at Milton Public Library (“MPL”))

Present: Trustees Hyacinth Crichlow, Raymond Czwakiel, John Folcarelli (Chairperson), Andrea Gordon, Kristine Hodlin, Paul Hayes, Sindu Meier, and Herb Voigt; Library Director, William Adamczyk.

Absent: Trustees Kari McHugh

Citizens Speak: No citizens present.

Approval of Agenda: Chairperson John Folcarelli presented the meeting agenda, which was unanimously approved.

Secretary’s Report: 11/13/17 meeting minutes submitted for approval. K. Hodlin made the motion, R. Czwakiel seconded it. 8 approved. 1 abstained.

Treasurer’s Report: The earnings are very positive. Treasurer’s Report submitted for approval. Motion made by Ray Czwakiel and seconded by P. Hayes to approve said report.

The motion **Passed**, with Nine (9) Trustees voting Yes, Zero (0) Trustees voting No and Zero (0) Trustees abstaining.

Director’s Report: Will Adamczyk provided monthly statistics, a financial update, and a summary of current library issues. Items discussed included the continued strong patron usage of digital materials.

Sara and Will met with space planner group. They gave the Trustees a tour of the library and noted the various ideas.

Chris Callahan – Database training (newspapers and journals)

Kidder Front Steps repairs are complete.

Keyes room is 95% complete with AV upgrades

OCLN cocktail party – Feb.9th at the Brockton Public Library

No Town Comments on the Library Budget.

Old Business:

N/A

New Business:

N/A

Committee Reports:

Kidder Building Committee: Kristine Hodlin recommends we not do the appraisal as it will expire before a sale and require a second appraisal. K. Hodlin will fill out the Mass Development Tech. Application.

Richard Wells should be escorted through the Kidder Building by a Trustee.

Subcommittee to review the realtor’s analysis.

The group discussed a timeline for decision making on the sale and presentation to the Town Meeting.

Reedsdale Parking Lot:

The lot is with in the wetlands easement. Consider angled or parallel parking on Reedsdale.

New Business:

Library Survey: W. Adamczyk is working with Paige at Town Hall to conduct the library user survey.

Space Needs: The Trustees walked the building with W. Adamczyk and S. Truog.

Committee and Liaison:

1. No Friends Meeting
2. Foundation Meeting – K. Hodlin to attend. The Gala made \$135,000.
3. Christmas Gifts for Staff – 19 Staff – Gift Cards from the Fruit Centre. \$50/Staff, \$100/Director. Same values as last year.

The motion **Passed**, with Nine (9) Trustees voting Yes, Zero (0) Trustees voting No and Zero (0) Trustees abstaining, and the meeting adjourned at 8:45 pm.

Respectfully Submitted,

Sindu Meier
Recording Secretary