

## **BOARD OF LIBRARY TRUSTEES MEETING MINUTES**

**Monday, March 11, 2018 - 7:00pm (at Milton Public Library (“MPL”))**

**Present:** Trustees Hyacinth Crichlow, Raymond Czwakiel, John Folcarelli (Chairperson), Andrea Gordon, Kristine Hodlin, Sindu Meier, and Library Director, William Adamczyk.

**Absent:** Kari McHugh, Paul Hays.

**Citizens Speak:** NA

Bartholemew Financial reviewed status of trust funds. See attachments.

**Approval of Agenda:** Chairperson John Folcarelli presented the meeting agenda. Motion made by K. Hodlin to approve the agenda and A. Gordon seconded the motion which was unanimously approved.

**Secretary’s Report:** March 2018 meeting minutes submitted for approval. K. Hodlin made the motion to approve the revised minutes. A. Gordon seconded the motion which was unanimously approved.

**Treasurer’s Report:** Treasurer’s Report was covered by the Bartolemew report. Topic for future meeting: Trustees to discuss whether MPL should continue to invest in certain companies – Altria and others. Motion made by A. Gordon and seconded by R. Czwakiel to approve said report.

**Director’s Report:** Will Adamczyk provided monthly statistics. Chris Callaghan the tech specialist had a baby.

Parking lot – John Thompson pricing three option:

Patch holes

Patch holes and seal cracks

Full resurfacing.

Can we consider putting the long maintenance of the parking lot on the DPW’s capital projects list?

Space Planner – Considering a white noise solution for acoustic issues

Alternate: furniture solutions – outside teen room and the mystery collection

Someone has donated a handmade display

The tenth anniversary of the Library Opening is this year. Trustees to discuss celebration plans in a future meeting.

Annual Kidder analysis: See attached. This was the first inspection since June 2016.

W. Adamczyk and S. Truog attended the Board of Selectman meeting and requested a teen task force.

Triangle Meeting: Wednesday May 4, 2018

Lynda.com and Hoopla.com are successful new offerings

### **Committee Reports:**

Kidder Building Committee: Kristine Hodlin reported on the update. See attached. The Assessed value is \$1.2M and rent should be \$24/SF. S.Meier to resend her RFP notes to K. Hodlin.

Vote 1: Recommended Criteria –

1. Proposed re-use in relation to Zoning By Laws

2. Proposed re-use in relation to surrounding neighborhood
3. Proposed re-use relating to historical preservation
4. Quality and number of references as a buyer, to redevelop other properties (of similar use)
5. Financial viability

Vote 2: Review Committee – W. Adamczyk, J. Focarrelli, and K. Hodlin and possible Planning Board Member.

Vote 3: Action to not renew the current tenant's lease

The Trustees voted in favor of all three votes.

Trust Fund Committee:

In Residence writer or Children's Storyteller. W. Adamczyk and S. Meier spoke with Michael Colford at the Boston Public Library about their In Residence programs. They started with a trial year with a writer and musician who they knew and slowly developed a public process.

Consider naming the program after Herb Voigt.

Consider moving the grandfather clock into a more public space in the building.

Consider putting some seating /furniture by front door. The teen check in desk does not enhance the lobby.

**Future Meetings:**

April 9, 2018 7 pm Trustees Meeting

**New Business:**

The motion to adjourn the meeting **Passed**, with unanimously, and the meeting adjourned at 9pm.

Respectfully Submitted,

Sindu Meier  
Recording Secretary