

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

July 13, 2015 – 7:00 PM

Present: Trustees Elizabeth Alvarez, Hyacinth Crichlow, John Folcarelli, Andrea Gordon, Paul Hays, Kristine Hodlin, Frank Schroth, Herb Voigt and Director William Adamczyk.

Absent: Raymond Czwakiel

Approval of Agenda: Approved (Unanimous).

Citizen's Speak: None

Secretary's Report:

Approval of June 8, 2015 meeting minutes: Approved (Unanimous). Two abstentions.

Treasurer's Report:

Approval of June Treasurer's Report: Approved (Unanimous).

A discussion was held concerning the Library's contribution to the annual report being consistent with all town departments.

Motion made to vote to approve annual report before submitting to Town of Milton. Approved (Unanimous).

Director's Report:

Director Will Adamczyk reported on statistics, budget, staffing, and building. State reports are due in August.

Committee/Liaison Reports:

The Trustees reviewed committee assignments, meetings of the Friends and Foundation, Milton Reads, and buildings and grounds.

Committee assignments are complete. Discussion was held concerning the inclusion of public nominations for the Milton Reads title.

Long Range Planning update:

The goal for the Long Range Plan is to be approved in October and submitted by November 1.

Naming/Gift Policy:

Creating policy and naming opportunities proposed for September agenda.

Kidder Lease:

A new lease will be needed by the end of November.

Library Director Evaluation and Contract:

Director Adamczyk signed three year extension to contract.

Proposed meeting Dates and Times: September 14, October 14, November 9, December 14

Financial Subcommittee meeting to be held in August.

Motion to adjourn: (Unanimous).

Respectfully Submitted,

Elizabeth Alvarez
Secretary