

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

October 21, 2019 - 7:00pm (at Milton Public Library (“MPL”))

Present: Trustees Raymond Czwakiel (Chairperson), Hyacinth Crichlow, Philip Driscoll, John Folcarelli, Chiara Frenquellucci, Paul Hays, James Potter, Sindu Meier, and Library Director, William Adamczyk

Absent: Kristine Hodlin

Bartholemew Update of Library Trust funds presented.

Secretary’s Report: September 2019 meeting minutes approved. J.Folcarelli first and P. Driscoll seconded.

Treasurer’s Report: See attached. September 2019 report was unanimously approved. J.Folcarelli first and C. Frenquellucci seconded.

Approval of Agenda: R. Czwakiel presented the meeting agenda.

Citizens Speak: NA

FY 21 Budget – At recent Department Head meeting, they discussed a deficit for FY 21 Budget.

The Library is required to present two budgets.

1. Contract Increases only
2. 3% reduction from FY20. (\$45K)

The two budgets were unanimously approved. J.Folcarelli first and J. Potter seconded.

Review of Strategic Plan – P. Driscoll First. H. Crichlow seconded.

Library to make a one time donation to the Teen Center at 1st Congregational of \$7,500. Unanimously approved.

W. Adamczyk and S. Truog would like to attend a Public Library conference in Nashville TN in 2020. Unanimously approved. C. Frenquellucci first and P. Driscoll seconded.

Art Committee: Selected a vendor to appraise MPL art for Insurance purposes. The Board approved \$24,000 for the effort.

The Board tabled the discussion of Library Fee removal for this meeting.

The Board tabled the discussion of Exhibit and Table Display for this meeting.

W. Adamczyk proposed a memo of understanding for the three groups – Trustees, Friends and Foundation -with a set of expectations. This will be introduced at the next Triangle meeting.

Director’s Report:

1st Amendment video tapers. Staff has been trained to interact with them.

New Staff – Shirley ___ retired.

Chris Callahan

Regan – Promoted to technology reference desk

Marie Burke – new part time hire.

Wireless usage up.

Kidder Building Trust Fund –
How to handle the income
Town is in charge of the building and its maintenance.

Building Subcommittee – PV discussion with Bill Richie
Meet at 8 am or evening

Writer in Residence – Will and Ray will meet with Jason Voigt to determine selection committee and Jason's involvement
Friends meeting on 10/21/19. Friends appreciation night this fall.

Foundation Gala was a success.

Capital Improvements Meeting - Wednesday morning

Future Dates:

Tuesday 10/29 Strategic Planning meeting

Monday 11/18/19 Trustees Meeting

The motion to adjourn the meeting **Passed**, with unanimously, and the meeting adjourned at 9:02 pm.

Executive Session from 9:02-9:10pm.

Respectfully Submitted,

Sindu Meier
Secretary