

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

March 11, 2019 - 7:00pm (at Milton Public Library (“MPL”))

Present: Trustees John Folcarelli (Chairperson), Paul Hays, Hyacinth Crichlow, Chiara Frenquellucci, Philip Driscoll, Kris Hodlin, Raymond Czwakiel, Sindu Meier, and Library Director, William Adamczyk

Absent: Kari McHugh

Citizens Speak: 2 Attendees from Discovery School.

Approval of Agenda: J. Folcarelli presented the meeting agenda. Motion made by C. Frenquellucci to approve the agenda and P. Driscoll, seconded the motion which was unanimously approved. The Board agreed to discuss Kidder first and change the start of the new roles until after the May Town Meeting.

Secretary’s Report: February 2019 meeting minutes revised and approved. Motion made by P. Hays to approve the agenda and seconded by R. Czwakiel

Director’s Report: See attached. Will Adamczyk reviewed the highlights.

The Town is presenting the revised budget to the Warrant Committee to address the \$2.1M shortfall. W. Adamczyk presented the proposed Library Budget reductions. These include eliminating Sunday hours and a \$10,000 reduction in the book budget.

Motion made by K. Hodlin to approve the agenda and seconded by P. Driscoll.

Kidder Update: The Warrant Article was referred back to the Library Trustees. No vote was taken at Town Meeting.

The Board recommended extending the Discovery House lease by 6 months.

Motion made by H. Crichlow to approve the agenda and seconded by J. Folcarelli.

The Board intends to put the Kidder Article to vote in the May 6th 2019 Town Meeting.

Motion made by H. Crichlow to approve the agenda and seconded by R. Czwakiel.

J. Folcarelli and K. Hodlin to request the Select Board respond to the legal challenge – the Board’s authority to sell the property.

The Board tentatively scheduled three public meetings for the Kidder Building – March 25th, March 27th, and April 8th.

K. Hodlin requested more Trustees attend Town Meeting.

There will be a Kidder Subcommittee meeting on Tuesday 3/19/19 at 8:30pm at the library. R. Czwakiel.

A letter from the Community Baptist Church was distributed to the Board.

Nominating Committee: (K. Hodlin moved and R. Czwakiel seconded; vote unanimous) Recommend the change over of officers to occur after the May Town Meeting.

Treasurer’s Report: See attached. P. Driscoll noted a correction. Motion made by P. Driscoll to approve the report and seconded by P. Hayes.

Director’s Report (cont’d):

Door Project ongoing.

HVAC repairs – Replacement of one is ongoing.

Everyone now has a town email address.

Building and Grounds will continue to snow plow the driveway/parking lot.

Linda.com is a training software. Well utilized

Canopy.com - 650 uses

32% of library circulation is Digital.

Strategic Committee – S. Meier and R. Czwakiel volunteered.

P. Hayes and W. Adamczyk presented the 3rd Annual survey results.

Strategic Committee – S. Meier and R. Czwakiel volunteered.

The Strategic Plan is due October 2020. The group needs to start work in 9/2019. The board will invite members in February 2019.

10th Anniversary Committee will be on April 6th and April 7th.

The Friends group did not meet in February 2019.

The Foundation will meet on 3/12/2019. New Members will take a tour of the library on 3/26/2019.

Future Library Trustees Meeting:

April 8, 2019

May 13, 2019

The motion to adjourn the meeting **Passed**, with unanimously, and the meeting adjourned at 8:45pm.

Respectfully Submitted,

Sindu Meier
Secretary