

## BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

February 12, 2018 - 7:00pm (at Milton Public Library (“MPL”))

**Present:** Trustees Hyacinth Crichlow, Raymond Czwakiel, John Folcarelli (Chairperson), Andrea Gordon, Paul Hays, Kristine Hodlin, Sindu Meier, and Kari McHugh, Library Director, William Adamczyk.

**Absent:** N/A

**Citizens Speak:** Chiara Frenquellucci attended and announced she will be running for Library Trustee.

**Approval of Agenda:** Chairperson John Folcarelli presented the meeting agenda. Motion made by R. Czwakiel and K. Hodlin to approve the agenda which was unanimously approved.

**Secretary’s Report:** January 2018 meeting minutes submitted for approval. K. Hodlin noted a correction. K. Hodlin made the motion to approved the revised minutes. Czwakiel seconded it. 8 approved.

**Treasurer’s Report:** Treasurer’s Report submitted for approval. The accounts are doing well for January 2018. Bartholemew will attend March 2018 meeting. The group will discuss the trust funds in March 2018. Motion made by A. Gordon and seconded by K. McHugh to approve said report.

The motion **Passed**, with Eight (8) voting Yes, Zero (0) voting No and Zero (0) abstaining.

**Director’s Report:** Will Adamczyk provided monthly statistics, a financial update, and a summary of current library issues. Items include the installation of the cameras, training for all staff on the Keyes room equipment. J. Focarelli and K. Hodlin to attend the Board of Selectmen meeting. W. Adamczyk and S. Truog will note a lack of Teen Services in the Town at the meeting. The 10<sup>th</sup> anniversary of the Library is coming up in 2018. Discuss at the Triangle Meeting on March 7, 2018. Library Staff taking MIAA classes to reduce insurance. John King noted there has been a reduction of accidents in the parking lot after the addition of the turnaround.

W. Adamczyk attended the OCLN event last Friday PM in Brockton. Teen Advisory Board – President may attend the March or April Trustees meeting.

HR – Committee met about Mid Year review and will discuss results next month.

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### **Committee Reports:**

**Kidder Building Committee:** Kristine Hodlin reported on the cost of the appraisal and showed three estimates. The trustees authorized \$7,500 out of the general fund for K. Hodlin to use to procure an appraisal.

The Trustee vote to agree to the intent to sell.

John Flynn is reviewing the RFP to sell and Trustees will review/approve next month.

Reedsdale Parking Lot:

NA. Consider angled or parallel parking on Reedsdale.

### **Future Meetings:**

March 7, 2018 at 7 pm – Triangle meeting at MPL

March 12, 2018 at 7pm – Trustees Meeting at MPL

**New Business:**

Discussed the Black History Month comments.

No more paper minutes going forward

The motion **Passed**, with Eight (8) voting Yes, Zero (0) voting No and Zero (0) abstaining, and the meeting adjourned at 7:55 pm.

Respectfully Submitted,

Sindu Meier  
Recording Secretary