

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

July 9, 2018 - 7:00pm (at Milton Public Library (“MPL”))

Present: Trustees John Folcarelli (Chairperson), Chiara Frenquellucci, Philip Driscoll, Hyacinth Crichlow, Raymond Czwakiel, Sindu Meier, and Library Director, William Adamczyk

Absent: Kristine Hodlin, Paul Hays, Kari McHugh

Approval of Agenda: Sindu Meier presented the meeting agenda. Motion made by R. Czwakiel to approve the agenda and P. Driscoll seconded the motion which was unanimously approved.

Citizens Speak: NA

Secretary’s Report: June 2018 meeting minutes submitted for approval. R. Czwakiel made the motion to approve the minutes. H. Crichlow seconded the motion which was unanimously approved.

Treasurer’s Report: See attached. Philip Driscoll made the motion to approve the minutes. H. Crichlow seconded the motion which was unanimously approved.

Invite Bartholemew to November 2018 Meeting to review investments. Trust Fund Committee to meet in advance to review selection of funds policy.

Existing Parking Lot Repair –

1. One Day to patch and repair and seal
2. Second to restripe. Planning for July 21, 2018 with a rain date of July 28.

R. Czwakiel made the motion to approve the closing of the library on these days. C. Frenquellucci seconded the motion which was unanimously approved.

Kidder Building Update:

Discovery House lease extended to August 31, 2019.

K.Hodlin, J. Folcarelli, W. Adamczyk talked with Town Counsel – John Flynn about the RFP and renewal of the lease.

Unused Personnel Fund will be moved to pay for the Camera system and the Books and Materials Fund.

Unused Building Committee Fund – No Update.

Director’s Report: Will Adamczyk provided monthly statistics.

OCN – Server Updated. MPL had no service for four days.

June was a busy month.

MPL had a stall at the Farmers Market.

Library Shirley Pine is out on extended leave.

The Floors and Carpets will be removed and installed this summer.

W. Adamczyk is receiving quotes on door and security upgrades. Most likely cost \$100K.

We will set up the 10th Anniversary Committee. (S. Meier expressed interest)

Teen Task Force – Richard Wells, Chris Potts and Magda Cupidon will participate.

Strategic Plan – Discuss at September Trustees Meeting. We will need to approve the new plan in October 2020.

Liaison Reports- Friends of the Library new secretary is Alyssa___ and President is Vanessa Foster.

Milton Public Library Foundation Gala– October 17, 2018

The Milton Foundation will meet 7/10 at Abby Park.

No Executive Session today. We will hold it in September 2018.

Future Library Trustees Meetings:

September 10, 2018 7 pm

October 15, 2018 7pm

November 19, 2018 7pm

The motion to adjourn the meeting **Passed**, with unanimously, and the meeting adjourned at 7:59 pm.

Respectfully Submitted,

Sindu Meier

Recording Secretary