

# BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

December 11, 2018 - 7:00pm (at Milton Public Library (“MPL”))

**Present:** Trustees John Folcarelli (Chairperson), Paul Hays, Hyacinth Crichlow, Raymond Czwakiel, Chiara Frenquellucci, Kris Hodlin, Sindu Meier, and Library Director, William Adamczyk

**Absent:** Philip Driscoll, Kari McHugh

**Approval of Agenda:** J. Folcarelli presented the meeting agenda. Motion made by R. Czwakiel to approve the agenda and K. Hodlin seconded the motion which was unanimously approved.

**Secretary’s Report:** October and November 2018 meeting minutes approved by H. Crichlow and seconded by C. Frenquellucci. Motion passed with one abstention.

**Treasurer’s Report:** See attached. K. Hodlin approved the report. C. Frenquellucci seconded the motion which was unanimously approved.

Budget discussion - no feedback from Town has been received. Awaiting a response. Salary increase will be determined by the Union negotiation.

**Citizens Speak:** NA

Kidder SubCommittee- W. Adamczyk and J. Focarelli attended Warrant committee last week and presented the PPT that has been updated with details about our process and decisions.

Study Room Policy Discussion – Director is drafting a policy for use and booking of the new study spaces.

**Director’s Report:** Will Adamczyk provided monthly statistics.

The Strategic Plan is due October 2020. The group needs to start work in 9/2019. In January, the Trustees will start putting the team together.

The library received two historical items for the collection.

The Trustees reviewed the policy of displaying religious items during the holiday. It was agreed to stay with the current policy.

3<sup>rd</sup> Annual survey will be issued in January 2019.

10<sup>th</sup> Anniversary Committee. The date has been set to April 6 and 7. On Saturday the hours will be 10-5 and on Sunday 1-5. The events will include library tours, music and issuing library cards. The Board voted unanimously to close the Library for regular services the weekend of the April 6 and 7, 2019.

## Future Library Trustees Meetings:

January 14, 2019

February 11, 2019

March 11, 2019

April 8, 2019

The motion to adjourn the meeting **Passed**, with unanimously, and the meeting adjourned at 8:20.

The Trustees held an Executive Session starting at 8:20 and ending at 8:25.

Respectfully Submitted,

Sindu Meier

Secretary