

## Milton Public Library

### Policy on event banners - Approved, 12-14-2009

The Milton Public Library will permit banners announcing community events to be placed on the library lawn, at the corner of Reedsdale and Canton avenues, with the following restrictions.

- A written request that includes the wording of the banner, its size, the dates requested and full contact information for the organization responsible for the banner must be made no less than 30 days and no more than 90 days before the banner is to be displayed.
- The library will only approve one banner to be displayed at a time.
- Applicants must conform to all other sign regulations of the Town of Milton and must get any necessary approvals from other boards to place public signs.
- The maximum size of a banner is ten feet long by three feet tall
- The Library Director may approve requests that fit within these criteria or may refer requests to the Board of Library Trustees for approval if there is a special circumstance.