

**BOARD OF LIBRARY TRUSTEES MEETING MINUTES**  
**Monday**  
**January 10, 2022 – 7:00pm (at Milton Public Library (“MPL”))**

**Present:** Trustees Paul Hays (Chairperson), Philip Driscoll, John Folcarelli, Kristine Hodlin, Raymond Czwakiel, Hyacinth Crichlow, Jamie Levash, James Potter, and Library Director, William Adamczyk

**Absent:** Sindu Meier

**Citizens Speak:** None

**Secretary’s Report:** On a motion by P. Driscoll seconded by K. Hodlin, the minutes of the December 13, 2021 Board of Library Trustees Meeting were unanimously approved.

**Treasurer’s Report:** P. Driscoll presented the Treasurer’s Report for December 2021 and an end of year investment update. On a motion by J. Folcarelli seconded by K. Hodlin the Treasurer’s Report was unanimously approved.

**Budget & Finance Committee Report:** W. Adamczyk presented the FY23 Preliminary Budget Recommendation. On a motion by K. Hodlin seconded by J. Folcarelli the FY23 Preliminary Budget Recommendation was unanimously approved. Library Trustees volunteered to either attend the Warrant Committee Budget Meeting(s) or the Select Board Finance Committee Budget Meeting(s).

**Trust Fund Committee Report:** P Hays gave an update from the Trust Fund Committee. W. Adamczyk is working with Town Council on next steps on the Milton Environment Writing Fund.

**Equity & Inclusion Committee Report:** J. Levash discussed an annual event, scheduled for Sunday April 3<sup>rd</sup>, that would bring in community members for tours to learn about services, meet staff, play games, and meet other community members; partnering with town groups; pen pal project; and reviewing library survey results at the March Library Trustees Meeting.

**Directors Report:** W. Adamczyk provided usage statistics and gave updates on the following: new children’s librarian started in December; Lighting Project is complete; HVAC; Story Walk; Winter Town Meeting is scheduled for Monday February 28<sup>th</sup>, and W. Adamczyk is continuing to work with the MLA and legislators on eBook bill H4120.

**Library Partner Organizations:** W. Adamczyk discussed the Milton Library Foundation efforts in planning a Speaker Fundraising Event.

**Other Continuing Business:** None

**Annual Survey:** P. Hays discussed that the Annual Library Survey is being sent out.

**Other New Business:** None

**Future Meetings:** P. Hays reviewed the Trustee's Calendar and items for future meetings. Updates from the Personnel Committee (Director Evaluation, Annual Survey) and the Budget & Finance Committee (FY23 Budget) will be given at the February Trustees Meeting.

**Future Meeting Dates:** February 14, 2022; March 14, 2022; April 11, 2022

**EXECUTIVE SESSION:** None

A motion by H. Crichlow seconded by J. Levash to adjourn the meeting was passed unanimously, and the meeting adjourned at 8:03pm.

Respectfully Submitted,

J. Potter  
Secretary