**MILTON PUBLIC LIBRARY TRUSTEES MEETING MINUTES**

*Convened at 7:00 PM on Monday, April 24, 2017; Milton Public Library*

Present: Trustees, Raymond Czwakiel, John Folcarelli, Paul Hays, Frank Schroth, Herb Voigt, Kristine Hodlin, Hyacinth Crichlow, Andrea Gordon, Kari McHue.

and Director, William Adamczyk.

**Citizen’s Speak**: None

**Treasurer’s Report:**

* Approval of Report. Motion made by KHodlin; RCzwakiel, seconded; Approved unanimous.

**Secretary Report:**

* Guest speaker, Sgt. Richmond, spoke to Trustees about safety in library and the pros
* Review of March Minutes: Edits made; approval of minutes, motion made by RCzwakiel; second AGordon
* Two abstentions: KHodlin, KMcHue.

**Director’s Report:**

* Comprehensive Usage Report – March usage.

Topics of Note:

* Digital use continues to increase
* Milton Reads has been very successful, high participation
* Acknowledged Ms. Noland’s service to the library

Budget Review:

* Overall tracking fine, nothing to report
* No staffing updates

Other

* Tracking the OCLN new assessment model; presently looks like minimal change in annual cost

**Old Business**

FY 17 Budget Update

* Discussed New Non Contingent budget that includes no summer Saturdays and reduced materials; New Contingent which includes Summer Saturday, addition of Reference/Technology Librarian and increase in materials

Kidder Building subcommittee discussion

* No action taken; to discuss further at future Trustees meeting

Library Public Survey Data

* Reviewed by Trustees

Other

Trust Fund Expenditures

* Kidder portrait. Motion made to empower the art committee to authorize the cleaning of the Kidder painting not to exceed $1,400 to be funded from the Art Fund. Motion made KHodlin; seconded by HVoigt Approved unanimous
* Kidder portrait. Motion made to empower the art committee to authorize the repairing of the Kidder painting FRAME not to exceed $6,000 to be funded from the Art Fund; motion made by KHodlin ; seconded by HVoigt Approved unanimous.

Recommend Director to have agenda item for future meeting to create committee to encourage standardized method for maximizing Library trust funds to ensure the development and strengthening the library collection.

**New Business**

Agenda items covered.

**Committee Reports:**

Milton Foundation

* Foundation Gala in November, 2017.

**Future Agenda Item**

Letter from the Foundation fromSSigmond to discuss ways to appreciate donors in more effective and timely ways

Other

* Appreciation to FShroth for service as Chair and as Trustee.

**Executive Session**:

Motion made to go into Executive Session for HR report – Rollcall vote: Unanimous.

Motion made to exit from Executive Session – Rollcall vote: Unanimous.

Motion made to adjourn: KHodlin; RHyacinth second; approved (unanimous)

Meeting adjourned 9:33pm.

Next meetings: May 1, 2017, 6:30 at High School; May 15th, 2017, 7pm.