

## BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

June 5, 2017 - 7:00pm (at Milton Public Library (“MPL”))

**Present:** Trustees Hyacinth Crichlow, Raymond Czwakiel, John Folcarelli (Chairperson), Andrea Gordon, Paul Hays, Kristine Hodlin, Sindu Meier, and Herb Voigt; Library Director, William Adamczyk.

**Absent:** Trustee Kari McHugh

**Citizens Speak:** Marvin Gordon, a member of the Milton Town Government Steering Committee, spoke briefly to the assembled group, followed by the Trustees presentation of the Stackpole Scholarship award to graduating MHS senior page Cole Salamone.

**Approval of Agenda:** Chairperson John Folcarelli presented the meeting agenda, which was unanimously approved.

**Secretary’s Report:** May 15, 2017 meeting minutes submitted for approval. Motion made by Herb Voigt and seconded by Andrea Gordon to approve said minutes.

The motion **Passed**, with Seven (7) Trustees voting Yes, Zero (0) Trustees voting No and One (1) Trustee abstaining.

**Treasurer’s Report:** Treasurer’s Report submitted for approval. Motion made by Hyacinth Crichlow and seconded by Kristine Hodlin to approve said report.

The motion **Passed**, with Eight (8) Trustees voting Yes, Zero (0) Trustees voting No and Zero (0) Trustees abstaining.

Bartholomew & Company Incorporated, represented by Thomas Bartholomew, Michelle Newcomb and Joshua Paul, provided an investment update. They presented the progression of investments since their hiring and discussed the Trustees’ continued effort to review and update the investment policy.

**Director’s Report:** Will Adamczyk provided monthly statistics, a financial update, and a summary of current library issues. Items discussed included an update on the Assistant Director hiring process, the need to replace our outgoing Administrative Assistant, the upcoming Teen Takeover (a new library afterhours program for youth), topics (including library advocacy) addressed at the recent Massachusetts Library Association (MLA) Conference, and the upcoming Milton town override vote. In support of end of fiscal year budget activity, Mr. Adamczyk suggested that it would be prudent to transfer funds from one category to another in the library budget.

Chairperson Kristine Hodlin moved to transfer \$10,000 from the FY 2016 Library Salary and Wage budget line to the FY 2016 Library Books and Materials budget line, and Paul Hays seconded the motion.

The motion **Passed**, with Eight (8) Trustees voting Yes, Zero (0) Trustees voting No and Zero (0) Trustees abstaining.

Sindu Meier accepted her earlier nomination to serve as Secretary. John Folcarelli moved to elect Ms. Meier to serve in such capacity, and Herb Voigt seconded the motion.

The motion **Passed**, with Eight (8) Trustees voting Yes, Zero (0) Trustees voting No and Zero (0) Trustees abstaining.

**Old Business:** The Town is moving forward with an Override vote to be held June 20 and trustees are encouraged to lend their support. Milton Police Sgt. Richmond is scheduled to address the staff re security on an upcoming Thursday and he is investigating the possibility of pursuing Homeland Security or similar funding to update the MPL security camera system. Ms. Nancy O’Mara’s proposal re donating a bench to the MPL to honor Catherine Molloy, a former MPL Trustee, was briefly discussed and the effort is ongoing to be sure that it is in keeping with the existing outside bench and the MPL policy

on donations

**New Business:**

An updated photo of the MPL Trustees will be taken at the July 10 Trustee meeting.

**Committee Reports:**

Personnel Committee: The Directors Evaluation will be delivered via conference call during the coming week.

Triangle Committee: The Milton Library Foundation (MLF) is holding a meeting with several trustees to discuss how best to support the MPL in future years, and plans were made to have one or more trustees attend each of the MLF's monthly meetings.

Art Committee: The Art Committee presented new information on the cleaning of the Kidder Portrait. Kristine Hodlin moved that an additional \$45 be allocated to the art cleaning budget to match the quote presented by Ms. Elise Brink, and Herb Voigt seconded the motion.

The motion **Passed**, with Eight (8) Trustees voting Yes, Zero (0) Trustees voting No and Zero (0) Trustees abstaining.

**Proposed meeting Dates and Times:** Monday July 10, September 11, October 16, November 13 and December 11, 2017, each at 7:00pm.

A motion to adjourn the meeting was made by Andrea Gordon and seconded by Kris Hodlin.

The motion **Passed**, with Eight (8) Trustees voting Yes, Zero (0) Trustees voting No and Zero (0) Trustees abstaining, and the meeting adjourned at 9:05 pm.

Respectfully Submitted,

Raymond P. Czwakiel  
Acting Secretary