

**Milton Board of Library Trustees
Meeting July 15, 2019 @ 7:00 pm
Milton Public Library (2nd Floor)**

Present: Ray Czwakiel, Hyacinth Crichlow, Paul Hayes, Jim Potter, John Folcarelli, Kris Hodlin.

Absent: Phil Driscoll, Chiara Frenquelluci, Sindu Meier

Chair Ray Czwakiel opened the meeting.

Citizens Speak: N/A

Minutes: Jim Potter made a motion to accept the minutes for the June 10, meeting.

Treasurer's Report: Hyacinth Crichlow presented the Treasurer's Report. John Folcarelli made a motion to accept the report and Kris Hodlin seconded. The acceptance was unanimous.

Discussions/Updates: Will Adamczyk reported on the status of the Kidder Building. The Select Board has renewed the Kidder through June of 2020. There was discussion on the disposition of the Kidder Revolving Fund. Will and Kris were going to follow up with Town Counsel and the Town Accountant.

Will discussed staffing and an upcoming retirement and his plans to fill the position.

Will discussed a change in the cleaning contract. A new company will begin August 1, 2019. Will and Bill Ritchie of Consolidated Services have been addressing issues with the current contractor.

Will gave his Director's Report and highlighted some of the items in his written report. He said that the new Teen Center at the First Congregational Church is expected to open in September which may relieve some of the current Library issues in the Teen Room.

He reported that June saw the highest participation in Children's programming and the highest checkout of ebooks since he began at the Library, and that circulation, which had been decreasing, has rebounded and is on an upward trend.

We discussed the Meeting Room policy. After some discussion, **Kris Hodlin made a motion to remove the language writing into the policy the amount for rent of the rooms. Paul seconded the motion and it passed unanimously.** It was the Trustees' consensus that the amount of the fees should be set at the Director's discretion and should be increased moderately going forward. The next policy to be discussed is the Display Policy.

Will reported there was nothing new for Buildings and Grounds. Will reported that the Writer-in-Residence subcommittee is working on the process with an aim toward having the applications out by the Fall for a selection for a January 1st start.

There was discussion of a potential by-law change to allow for the Library to obtain one-day liquor licenses. Will is waiting for more information from Town Counsel.

Jim and Will reported on the Foundation Meeting. The Gala is set for October 16th.

Will discussed the possibility of a contract with the Library and the Foundation and the Friends, which other libraries have used, to define the expectations of each group with the other.

Kris made a motion to adjourn, Paul seconded, and the Trustees voted unanimously to adjourn the meeting at approximately 8:50 PM

Respectfully Submitted,

John W. Folcarelli, Trustee