

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

June 14, 2021 – 7:00pm (on Zoom(“MPL”))

Present: Trustees Paul Hays (Chairperson), Philip Driscoll, John Folcarelli, Kristine Hodlin, Raymond Czwakiel, Sindu Meier, Jamie Levash, James Potter, and Library Director, William Adamczyk

Absent: Hyacinth Crichlow

Citizens Speak: None

Secretary’s Report: On a motion by K. Hodlin seconded by P. Driscoll, the minutes of the May 3, 2021 Board of Library Trustees Meeting were unanimously approved. On a motion by K. Hodlin seconded by P. Driscoll, the minutes of the May 10, 2021 Board of Library Trustees Meeting were unanimously approved.

Treasurer’s Report: P. Driscoll presented the May 2021 Treasurer’s Reports. On a motion by K. Hodlin seconded by J. Levash the May 2021 Treasurer’s Reports were unanimously approved.

Fund Balance Transfer: On a motion by K. Hodlin, seconded by J. Folcarelli, a transfer of \$14,000 from Salary Line to Books & Materials was unanimously approved.

Strategic Plan Committee Report:

- FY23-27 Strategic Plan: MPL Trustees discussed the FY23-27 Strategic Plan. Resolve that the MPL adopt the FY23-27 Strategic Plan, as moved by P. Hays and seconded by P. Driscoll, approved unanimously by the Trustees.
- Library Fines: MPL Trustees discussed Library Fines. Resolve that the MPL adopt a plan that would eliminate fines associated with returning library materials late effective by July 1, 2022, as moved by P. Driscoll and seconded by S. Meier, approved unanimously by the Trustees.

Building & Grounds Committee Report:

- Shade Structure for Children’s Patio: Resolve that the MPL Trustees approve an additional \$5,000 to purchase shades for the children’s patio from the Building Fund, as moved by P. Driscoll and seconded by J. Levash, approved unanimously by the Trustees.
- Electronic Vehicle Charging Station: MPL Trustees discussed and are in support of working with Town Officials on the possibility of installing an Electronic Vehicle Charging Station in the MPL Parking Lot, as long as no current parking spots would be affected or eliminated.

- **Future Parking Options Update:** K. Hodlin gave an update on possible future parking options.

FY 2022 Budget & Town Meeting Update: W. Adamczyk reported that we are still waiting on additional funding from the State.

Library Services/Reopening Update: W. Adamczyk reported that the library is operating under updated Massachusetts COVID19 guidelines. Evening hours will be restored beginning July 6th. Evening programs and the booking of meeting rooms is targeted for September.

Directors Report: W. Adamczyk provided the May Usage Report and gave updates on the following: summer reading program starting; building maintenance (HVAC); meeting with Town Department Heads; MLS DEI Workshops for staff; and the Book Shop relocating back downstairs.

Juneteenth Library Hours: MPL Trustees discussed and supported W. Adamczyk, Library Director, closing the Library on Saturday June 19th in observance of Juneteenth.

Milton Moves Update: W. Adamczyk reviewed activities that have been held recently as well as upcoming events.

New Business: None

Future Meetings: P. Hays reviewed Annual Trustee Calendar and items for future meetings. Updates from the Friends & Foundation liaisons will be given at the July meeting.

Future Meeting Dates: July 12, 2021; September 13, 2021; October 18,2021; November 8, 2021; December 13, 2021

EXECUTIVE SESSION: None

A motion by P. Driscoll seconded by J. Folcarelli to adjourn the meeting was passed unanimously, and the meeting adjourned at 8:32pm.

Respectfully Submitted,

Jim Potter
Secretary