

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

February 10, 2020 - 7:00pm (at Milton Public Library (“MPL”))

Present: Trustees Raymond Czwakiel (Chairperson), John Folcarelli, Chiara Frenquellucci, Paul Hays, Kristine Hodlin, James Potter, Sindu Meier, and Library Director, William Adamczyk

Absent: H.Crichlow, P. Driscoll

Secretary’s Report: Approval of January 2020 minutes. Kris motion, Paul seconded. Unanimously approved.

Treasurer’s Report: See attached. Kris motion, Paul seconded. Unanimously approved.

Citizens Speak: NA

W. Adamczyk provided update of Fiscal 2021 budget

- Will and Ray met with Warrant Committee member Doug Scibeck
- Select Board is planning to use 'level' funded budgets that were submitted, not the '3% below level' budget
- Warrant committee asked to meet with Trustees on Wed Feb. 12 at 7:15pm. We will meet right after Executive session (6:30) with SB on Kidder.

Kidder Building:

No preliminary discussion has occurred.

On Wednesday 2/12, W. Adamczyk will submit K. Hodlin’s list of questions to the Select Board.

W. Adamczyk shared a document explained the history of the Kidder finances and current process for cash flow from Kidder.

Policy Review:

Tutoring and Complaint Policy – Board to review and comment in March 2020.

Memorandum of Understanding: for the three groups – Trustees, Friends and Foundation -with a set of expectations. The Board will review the document every May.

The Library Foundation will have a retreat on 2/11 from 6-9pm.

The Friends are developing a long range plan.

Next Meetings:

3/9 at 6pm with Friends and Foundation

3/9 at 7pm Trustees Meeting

Stackpole Scholarship: W. Adamczyk recommended Phillip Ng-Pack. The Board motioned to increase the value of

scholarship is \$1,000. P. Hayes – first and J. Potter seconded. Unanimously approved.

Personnel Committee: P. Hayes gave an update of the review process.

Library Survey is on going and set to close in February 2020.

Voigt Writer in Residence: The committee met with Justin Voigt and intends to launch the program on July 1, 2020.

Directors Report:

Magda left MPL for another position.

W. Adamczyk and S. Truog are interviewing candidates and filling the position for now.

New electrician and Mechanical town staff employees.

The Town IT is updating MPL data switches.

W. Adamczyk and S. Truog are going to the PLA conference.

2020 is the 50th year celebration of Earth Day. A BU professor will speak at the MPL on April 13th on the topic.

Author Steve Pulio will speak at Pierce Middle School. This is a MPL and Forbes House sponsored collaboration.

Library usage goes up after every school visit.

MPL has 150 regular wifi users in the library daily.

New Business:

Nominating Committee – S. Meier joined K. Hodlin and R. Czwakiel

Future Dates:

March 9	6 pm
April 13	7 pm
May 4	7 pm
June 8	7 pm
July 13	7 pm

The motion to adjourn the meeting **Passed**, with unanimously, and the meeting adjourned at 8:55 pm.

Respectfully Submitted,

Sindu Meier
Secretary