

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

March 9, 2020 - 7:00pm (at Milton Public Library (“MPL”))

Triangle Meeting – Trustees, Foundation and Friends – started at 6:08pm

1. Discussion of new strategic plan in process
2. Discussion on the roles and responsibilities of the different boards
3. Discussion on the Memorandum of Understanding

Potential goal – everyone in Milton has a card

Review strategic plan with the Foundation on April 20

Organize quarterly meetings with Triangle group at 6pm.

Meeting Adjourned at 7:26pm

Present: Trustees Raymond Czwakiel (Chairperson), Hyacinth Crichlow, Philip Driscoll, John Folcarelli, Paul Hays, Kristine Hodlin, James Potter, Sindu Meier, and Library Director, William Adamczyk

Absent: Chiara Frenquellucci

Secretary’s Report: February 2019 meeting minutes amended and approved. J. Potter first and J.Folcarelli seconded. All voted to approve. H. Crichlow and P. Driscoll abstained.

Treasurer’s Report: No report in March 2020.

FY 21 Budget: W. Adamczyk gave an update.

Citizens Speak: NA

Kidder Building:

No clear direction on Discovery School lease extension per Select Board.

Policy Review:

The Board reviewed and approved the Library Tutor Policy . P. Driscoll first and J. Folcarelli seconded.

Annual Survey Review: P. Hayes and W. Adamczyk reviewed the results.

There was a discussion of the Nominating Committee for the next election.

Nominating Committee discussed setting up a meeting.

Arts Appraisal – See attached

Library to request Town for increased insurance

Library to display the most valuable items.

Board to send a letter of Appreciation to John Driscoll Landscaping – note and advertisement in Milton Times.

Tyler Vachon is the new Teen Librarian and a strong candidate.

Circulation Statistics

Increased Digital and Total Use

Programming was slightly lower this month

Wifi is highly utilized

S. Truog and W. Adamczyk attended the Public Libraries Association in Nashville

W. Adamczyk gave a summary.

Discussed a portable library

Extra cleaning of library due to Corona virus.

H. Crichlow motioned to adjourn the meeting. P. Hayes seconded.

The meeting ended at 8:50pm.

Respectfully Submitted,

Sindu Meier
Secretary