

## BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

October 19, 2020 - 7:00pm (on Zoom (“MPL”))

Present: Trustees H.Crichlow, Raymond Czwakiel (Chairperson), Philip Driscoll, John Folcarelli, Chiara Frenquellucci, Paul Hays , Kristine Hodlin, James Potter, Sindu Meier, and Library Director, William Adamczyk

**Absent:**

**Citizens Speak:** NA

**Secretary’s Report:** Approval of September 2020 minutes. K. Hodlin motion to pass, P. Driscoll seconded. Approved. One Abstention.

**Treasurer’s Report:** H. Crichlow presented the report. All Approved. J. Potter motion to pass, P. Driscoll seconded.

**Reopening:** Opened for first Sunday 10/18. Saturday patronage is up. Milton is currently a “red” town. Averaging 150-175. Very few waiting lines. 10 new chromebooks and hotspots for circulation. Three new picnic tables

**Directors Report:**

OCLN – Milton circulation down but September 2020 circulation up. Book Match and Greeter is helping the circulation.

**Finance Committee:**

The Budget and Finance sub committee to discuss investing policy and present to the Board in November or December 2020 meeting.

**Winter Special Town Meeting:** December 7, 2020. Most likely Online. Rebalance Fiscal 2021 budget. Conservative approach to budget allows for minimal cuts for departments. Library will not have their budget cut per current information. Town may receive additional fundings.

Fiscal 2022 – Contractual Raises included. Reduce general expenses. Not collecting fines during Covid which is a loss of \$40,000 annually.

**Kidder Building:** Board is working on the RFP. Library board to ask questions of Select Board directly.

**Writer in Residence:** Press release announcing of applicant search, History of the program, and announce selected person.

**Equity and Inclusion Updates:** Writer in Residence is an opportunity to address the issue. The December Local history book club will feature the title Black Bostonians, based on a recommendation from the group. Chris Callahan will be leading a diversity audit of collections. We are still in the planning and information gathering stage for this.

**MBLC:** State has asked everyone to suspend their strategic plan. An action plan is due December 1, 2021

**Friends Committee:** meeting 10/19/20. Selecting new officers.

**Foundation update:** Annual Appeal has been mailed out.

**NEW BUSINESS:**

**Future Dates:**

November 9, 2020

December 14, 2020

The motion to adjourn the meeting **Passed**, P. Driscoll and seconded by H. Crichlow. Approved unanimously, and the meeting adjourned at 8:15 pm.

Respectfully Submitted,

Sindu Meier  
Secretary