

## BOARD OF LIBRARY TRUSTEES MEETING MINUTES

Monday

November 9, 2020 - 7:00pm (on Zoom (“MPL”))

Present: Trustees H.Crichlow, Raymond Czwakiel (Chairperson), Philip Driscoll, John Folcarelli, Chiara Frenquellucci, Paul Hays, Kristine Hodlin, James Potter, Sindu Meier, and Library Director, William Adamczyk

**Absent:** NA

**Citizens Speak:** NA

**Secretary’s Report:** Approval of September 2020 minutes with edits. K. Hodlin motion to pass, P. Driscoll seconded. Approved.

**Treasurer’s Report:** H. Crichlow presented the report. All Approved. J. Potter motion to pass, P. Driscoll seconded. First Motion: K. Hodlin motion to discuss and adopt the ESG proposal upon Town adoption of the Prudent Investor Plan. P. Driscoll seconded. Board approved. Bartholomew explained the ESG transition. This will not go into effect until AG approves Prudent Investor Plan.

Second Motion: K.Hodlin first and P. Driscoll seconded the motion to move from a Conservative approach to Moderate/Conservative investment approach. Unanimously approved. This approach will have a target distribution of:

- 47% Equity (30/17 Domestic/International)
- 38% Fixed Income (31/7 Domestic/International)
- 15% Alternatives

**FY 2022 Budget:** Library to prepare budget - Contractual Raises included. Maintenance contracts. No new positions and no new services/initiatives. Reviewed proposed budget. Should we present two budgets? The board agreed to meet in two weeks to review a recommended budget along with the more conservative budget.

**Reopening:** Opened for first Sunday 10/18. Milton is currently a “yellow” town. Holding to current hours. May consider expansion of occupancy and duration of stay in January 2021.

**MBLC:** State has asked every library to submit a one year update. An action plan is due December 1, 2021. Motion to accept by K. Hodlin, Seconded by R. Czwakiel. Approved by the Board unanimously.

### **Directors Report:**

The Library implemented a lighting upgrade for most of the public spaces. MPL will also complete an outdoor wifi project and update the seven wireless points inside. MPL asked for some CARES ACT money for Chrome books, hot spots, outdoor furniture, etc. Received \$18K. Received hepa filters for smaller spaces.

Programming numbers are good compared to other OCLN towns.

**Winter Special Town Meeting:** December 7, 2020. Conservative approach to budget allows for minimal cuts for departments. Library will not have their FY 21 budget cut per current information. Town may receive additional funding. Maybe a January or February 2021 meeting.

**Writer in Residence:** In Process.

**EDI Update:** Black Bostonians bookclub. Town has a taskforce- Library will work with this group. Sara and Will attended a meeting about Libraries and Inclusion. MPL is also finding training opportunities for staff.

**Winter Survey:** The survey will be issued in December 2020 and will run through February 2021. The Personnel committee will draft it and also include COVID related questions.

**Friends Committee:** NA.

**Foundation update:** NA

The 350<sup>th</sup> committees found a copy of a letter from President Obama he wrote to commemorate the 350<sup>th</sup> Anniversary of the Town.

**NEW BUSINESS:**

**Future Dates:**

December 14, 2020

January 11, 2020

The motion to adjourn the meeting **Passed**, P. Driscoll and seconded by P. Hays. Approved unanimously, and the meeting adjourned at 8:38 pm.

Respectfully Submitted,

Sindu Meier

Secretary