

BOARD OF LIBRARY TRUSTEES MEETING MINUTES
Monday
February 14, 2022 – 7:00pm (at Milton Public Library (“MPL”))

Present: Trustees Paul Hays (Chairperson), Philip Driscoll, John Folcarelli, Kristine Hodlin, Raymond Czwakiel, Hyacinth Crichlow, Sindu Meier, Jamie Levash, James Potter, and Library Director, William Adamczyk

Absent: None

Citizens Speak: None

Moment of Silence: P. Driscoll called for a moment of silence for John A. Cronin. A moment of silence was observed for John A. Cronin’s service to the town of Milton.

Secretary’s Report: On a motion by K. Hodlin seconded by P. Driscoll, the minutes of the January 10, 2022 Board of Library Trustees Meeting were unanimously approved.

Budget & Finance Committee Report: W. Adamczyk provided updates on the FY23 Budget Meetings with the Select Board Finance Subcommittee and the Warrant Committee. The next step is to meet with the Warrant Committee Library Subcommittee.

Trust Fund Committee Report: P Hays reported that the Trust Fund Committee will meet and discuss the next steps that need to be taken concerning the Milton Environment Writing Fund.

Building & Grounds Committee Report: K. Hodlin gave an update on parking lot and solar opportunities.

FY23 Budget: W. Adamczyk provided updates as part of Budget & Finance Committee Report.

Directors Report: W. Adamczyk provided usage statistics and gave updates on the following: parking lot has been consistently full especially in the morning and afternoon hours; staffing; building; Winter Town Meeting is scheduled for Monday March 14th; Cyber Awareness Training; and an update on the eBook Bill H.4120.

Library Partner Organizations: P. Hays reported that the initial funds request for specific library initiatives was presented to the Milton Library Foundation Board at their February meeting. A detailed presentation will be given to the Milton Library Foundation Board at their March meeting.

Other Continuing Business: None

Town Annual Report: W. Adamczyk discussed and provided a Report of the Milton Public Library that will go into the Town Annual Report.

Other New Business: W. Adamczyk reported that the current Writer in Residence ends in March. There has been scheduling issues due to the Pandemic. Recommend taking a hiatus and take this year to look for a new Writer in Residence that would start in January 2023.

Future Meetings: P. Hays reviewed the Trustee's Calendar and items for future meetings. Updates from the Equity & Inclusion Committee; the Treasurer's Report; and Annual Survey data will be given at the March Trustees Meeting. Updates from the Nominating Committee and the Strategic Planning Committee will be given at the April Trustees Meeting.

Future Meeting Dates: March 14, 2022; April 11, 2022

EXECUTIVE SESSION: On a motion by J. Folcarelli seconded by R. Czwakiel, unanimously approved, entered Executive Session at 8:09PM. On a motion by J. Folcarelli seconded by P. Driscoll, unanimously approved, Executive Session ended at 8:13PM.

Adjourn: A motion by R. Czwakiel seconded by J. Levash to adjourn the meeting was passed unanimously, and the meeting adjourned at 8:15pm.

Respectfully Submitted,

J. Potter
Secretary