



Board of Library Trustees  
Meeting Minutes  
May 13, 2024 - 7:00 P.M.  
Trustees Meeting Room

## Attendees:

Will Adamczyk (Director), Hyacinth Crichlow, Susan Doyle, John Folcarelli, Paul Hays (acting chair), Jaime Lavash, Sindu Meier, Michael Musto

**Non Attendees:** Kristine Hodlin, Jim Potter

Meeting being recorded by Owl Device

## Call to Order

**Citizens Speak: None**

**Presentation of Stackpole Scholarship Recipient: Ms. Kate Gannon**

## Secretary Report

- Review and approval of March 11, 2024 minutes - John Folcarelli, Motioned and Jaime Lavash 2<sup>nd</sup>. Passed unanimously.

## Committee Reports

### Building Committee - Kris

- Parking update - Kristine Hodlin is meeting tonight with Master Planning Committee

## Personnel Committee - Paul

- Library Director's status is now formally considered by the Town Administrator and Personnel Board as an Unclassified position beginning in the 2025 fiscal year.
- Library Director's letter of agreement for a three-year contract was presented to Director tonight with deadline of July 1 to sign.

## Finance Committee

- Jaime requested \$5,000 in funding for the Library Open House on Sept. 5<sup>th</sup>. for two Food Trucks.

Motioned by M.M. and 2<sup>nd</sup> by H.C.

## Director's Report - Will

- FY24 budget review
- FY25 budget a 4% increase. Did add money for part timers but not for full time position.
- State aid was level funded
- MBTA impact, Library money should not be taken away. But if other departments in Town are impacted our monies may be affected.
- Change in amount of money in reserve funds, as there are no overdue fines now.
- Foundation raised \$30,000 in a general ask.
- D.E.I. Committee received State grant called Project Reach, for racial equality.
- Update on book bans and challenges in the Commonwealth.
- Keyes Room, a major upgrade in server and camera. Will now tie into Town and Police Departments.
- Motion for continuing education funding for Director. Motioned by J.F. and 2<sup>nd</sup> by H.C. Last semester! Go Will!
- Search is on for new Writer in Residence program

## New Business-Sara Truog

Sara Truog, Assistant Director of Library, Dir. Children's Department

- Thanked Trustees for giving \$2,000 scholarship to Milton graduating Senior Kate Gannon.
- Children's Story Hour Room - Will spend some of Foundations money, approximately \$40,000, to update, has not happened in 15 years, for this heavily trafficked area.
- March and April of this year saw highest attendance in six years (please look at attendance charts in our attachments). Needs a refresh- paint, room darkening shades, carpet, chairs and technology.
- Women's Club donated \$15,000 to the Children's Room for interactive musical instruments called Harmony Sound Flowers.
- 1,500 kids and adults attended 44 programs in April.
- Peggy Chao and family donated \$5,000 to Children's Room to be spent on foreign language books.
- Tori Fiske, Nikki Wright now doing Tik-Tok presentations as a fun way of advertising.
- Sara and Tori submitted requests to attend a dedicated Children's only library conference for Director's.
- Sara accepted into Morris Seminar. It trains only exemplary librarians for this prestigious work of awarding Children's Book awards. Congratulations Sara!
- Policy review- **Appropriate Use** and **Borrowing Policies**

### • **Future Meeting: June 10, 2024**

#### **Items for future meeting: Personnel Committee**

- **Executive Session called for purpose of conducting contract Negotiations with nonunion personnel. All present stated they were in favor of going into Executive Session. Motion by J.F and second by J.L. to go into Executive Session.**

### **Topic: Directors Salary**

- **Motion to Adjourn - Paul Hays- Time: 8:30**

- All attendees side yes to adjournment

Susan Doyle

Secretary

Date of approval

Bad Libraries build collections, Good Libraries build services, Great Libraries build communities.  
Prof. R. David Lankes,  
University South Carolina