

**Milton Public Library Trustees**  
**12/9/2019, 7pm**  
**Milton Library, Milton MA**

**Present:** Ray Czwakiel, Hyacinth Crichlow, Paul Hays, Jim Potter, John Folcarelli, Kris Kodlin, Phil Driscoll

**Absent:** Sindu Meier, Chiara Frenquelluci

Chair Ray Czwakiel opened meeting, 7:02pm

**Citizen's Speak:** No citizens present to speak

**Secretary's Report**

1. Approval of the November minutes
2. HCrichlow moves to approve minutes, PDriscoll 2nds
3. Passed unanimous, two abstentions: JFolcarelli and KKodlin

**Treasurer's Report**

1. HCrichlow presents treasurer report
2. JFolcarelli moves to accept the Treasurer's Report as amended; JPotter 2nds

**Update/Discussion/Possible Action**

1. Discussion/Action: FY21 Budget
  - a) Updates on salaries and progress being made on developing budget since special Town Meeting; updates next meeting
2. Discussion: Kidder Building
  - a) Payment plan still being worked on with Town for how revenue from Kidder property is transferred to Library account; updates next meeting
3. Discussion: Special Town Meeting
  - a) Nothing specific to report pertaining to the Library
4. Discussion/Action: Library Banner Policy
  - a) Policies to be reviewed and reformatted for review by Trustees during future meeting
5. Discussion/Action: Library Safe Child Policy

- a) Motion made to accept policy, KKodlin, 2<sup>nd</sup> JFolcarelli; unanimous in favor
- 6. Update: MBLC State Aid Certification
  - a) Update on State Aid received; amount has increased over previous years
- 7. Update: Director's Report
  - a. November Usage report: highest digital usage for one month and overall usage.
  - b. FY20 budget update
  - c. Library Staffing
  - d. Building & Grounds update
  - e. Town update

## COMMITTEE & LIAISON REPORTS

- 1. Friends
  - a) Hasn't met
- 2. Foundation
  - a) Meeting this week
  - b) Looking to make donation to the Teen Center in spirit of supporting programming at Teen Library.
    - Motion made to authorize Foundation to make donation to Milton Teen Center, KKodlin, 2<sup>nd</sup> PDriscoll; unanimous in favor

## FUTURE MEETINGS

- 1. Future meetings: January 13, 2020, February 10, 2020, March 9, 2020, April 13, 2020

## EXECUTIVE SESSION

Motion made to go into Executive Session, PHays, 2<sup>nd</sup> PDriscoll; unanimous roll call.

- 1. Personnel discussion

Motion made to convene Executive Session, Phays, 2<sup>nd</sup> PDriscoll; unanimous roll call.

KKodlin made motion to adjourn, PDriscol seconded, and the Trustees voted unanimously to adjourn the meeting at 8:09pm.

*Respectfully Submitted, Paul Hays, Trustee, Chair of HR Committee*