Present: Ray Czwakiel, Hyacinth Crichlow, Paul Hays, Jim Potter, John Folcarelli, Kris Kodlin, Phil Driscoll

Absent: Sindu Meier, Chiara Frenquelluci

Chair Ray Czwakiel opened meeting, 7:02pm

Citizen’s Speak: No citizens present to speak

Secretary’s Report
1. Approval of the November minutes
2. HCrichlow moves to approve minutes, PDriscoll 2nds
3. Passed unanimous, two abstentions: JFolcarelli and KKodlin

Treasurer’s Report
1. HCrichlow presents treasurer report
2. JFolcarelli moves to accept the Treasurer’s Report as amended; JPotter 2nds

Update/Discussion/Possible Action
1. Discussion/Action: FY21 Budget
   a) Updates on salaries and progress being made on developing budget since special Town Meeting; updates next meeting
2. Discussion: Kidder Building
   a) Payment plan still being worked on with Town for how revenue from Kidder property is transferred to Library account; updates next meeting
3. Discussion: Special Town Meeting
   a) Nothing specific to report pertaining to the Library
4. Discussion/Action: Library Banner Policy
   a) Policies to be reviewed and reformatted for review by Trustees during future meeting
5. Discussion/Action: Library Safe Child Policy
a) Motion made to accept policy, KKodlin, 2nd JFolcarelli; unanimous in favor

6. Update: MBLC State Aid Certification
   a) Update on State Aid received; amount has increased over previous years

7. Update: Director's Report
   b. FY20 budget update
   c. Library Staffing
   d. Building & Grounds update
   e. Town update

COMMITTEE & LIAISON REPORTS

1. Friends
   a) Hasn’t met

2. Foundation
   a) Meeting this week
   b) Looking to make donation to the Teen Center in spirit of supporting programming at Teen Library.
      -- Motion made to authorize Foundation to make donation to Milton Teen Center, KKodlin, 2nd PDriscoll; unanimous in favor

FUTURE MEETINGS


EXECUTIVE SESSION

Motion made to go into Executive Session, PHays, 2nd PDriscol; unanimous roll call.

1. Personnel discussion

Motion made to convene Executive Session, Phays, 2nd PDriscol; unanimous roll call.
KKodlin made motion to adjourn, PDriscoll seconded, and the Trustees voted unanimously to adjourn the meeting at 8:09pm.

Respectfully Submitted, Paul Hays, Trustee, Chair of HR Committee