

**BOARD OF LIBRARY TRUSTEES MEETING
MINUTES Monday, September 11, 2023 – 6:30 pm
(Keys Community Room, Milton Public Library)**

PRESENT: Will Adamczyk, Paul Hays, John Folcarelli, Phil Driscoll, Sindu Meier (remote), Jim Potter, Mike Musto (remote), Hyacinth Crichlow, Jaime Levash

ABSENT: Kristine Hodlin

GUESTS: Roxanne Musto, Connie Spiros, Lisa Courtney, Patty Sanchez, Shannon Kwiatek, Ray Czwakiel

CALL TO ORDER – 6:35pm

PRESENTATION OF THE STATE OF THE LIBRARY (including comments from supporting organizations)

CITIZEN SPEAK: None.

SECRETARY REPORT: June 12, 2023 minutes; motion made by Hyacinth Crichlow, 2nd Philip Driscoll, approved unanimously.

REPORT OF THE BUILDING COMMITTEE:

Parking lot conversations continue with the Master Planning Implementation Committee. Next step is to complete a cost estimate for the project. Motion made by John Folcarelli and seconded by Philip Driscoll to expend \$2500.00 from the Building & Grounds Trust for the cost estimate. Approved unanimously.

Patio accessibility project has begun and is on schedule.

Kidder Building has sold. The Town is working with counsel to determine the appropriate use and home for the funds based on the language of the deed. The funds are controlled by the Trustees and can only be used by them for Library purposes. We are clarifying that only interest can be spent.

REPORT OF THE PERSONNEL COMMITTEE:

The committee finished the annual evaluation of the Library Director. He is in good standing. The committee is looking into ways to better support his work and review his compensation.

REPORT OF THE STRATEGIC PLANNING COMMITTEE:

The committee will meet in October to review the FY24 Action Plan and to work on the FY25 Action Plan that needs to be submitted to the MBLC.

REPORT OF THE DIRECTOR:

The Director reviewed the staffing changes created by a retirement and a resignation.

He also discussed the writer in residence and speaker programs that are upcoming.

He deferred much of his report because it was covered during the state of the library.

John Folcarelli made a motion and Jaime Levash seconded that \$1160.00 be expended from the general trust fund to reimburse the Director for professional development costs. Approved unanimously.

REPORT OF LIBRARY PARTNER ORGANIZATIONS:

Discussed during the state of the library.

REVIEW PROPOSED BY LAW FOR FILMING MEETINGS

The board discussed the implications of filming future meetings. The consensus was that this would not create any issues for the board. They will discuss again at the next meeting.

ADJOURN: A motion by Phil Driscoll and seconded by Hyacinth Crichlow to adjourn the meeting was passed unanimously, and the meeting adjourned at 8:08 PM.

NEXT MEETING: November 13, 2023